

Bring Global Ministries to your Doorstep:

How to Host a Mission Co-worker



A Guide to Help You Prepare for A Mission Co-worker Visit

Mission Personnel Office

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www.globalministries.org

A common witness of the Division of Overseas
Ministries, Christian Church (Disciples of Christ), and
Wider Church Ministries, United Church of Christ

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Why Have a Mission Visit?

“I think (the mission visit) is one of the most effective mission & stewardship vehicles...it really personalizes that line item in the budget. She put a face to the money we send to support OCWM.”
Debbie Etzler, Grace Congregational UCC

“John’s sermon was informative and inspirational. Most important, however, it seems to me, was the fact that all worshipers were given the opportunity to know that our work is real people with significant results.”
Stephen Miller, Memorial Christian Church

“Elena has been an invaluable resource for us in facilitating our partnership... Because of her, we say together with our Brothers and Sisters: “Gloria a Dios.”
Ed & Sheela Rogers, Mission Partnership Committee Massachusetts Conference UCC

“We were treated to a world-wide view of missions with a closer one of South America and a visual one of Paraguay. We left with a close-up look of mission activity and one we could, and did, have a real part in.”
Elwood Dunn, Ferndale Christian Church



What in The World Can a Mission Co-worker Do for Us?

- **Share** -the good news of God at work in the world stories of how lives are changed
- **Challenge** – us to new visions of mission and understandings of the world
- **Teach** – new ways to do mission, evangelism, Bible study and prayer
- **Preach** – giving us new insights into how other Christians understand the work of God
- **Listen** – to your challenges in ministry and share how partners face the same challenges
- **Have fun** – teach songs and games from the mission co-worker’s country
- **Celebrate** – learn some new things that people do in worship in other countries

What groups in your congregation would like to hear from a mission co-worker?

Retirees	Choir	Youth
Pastors	Prayer Group	Outreach Committee
Women's Group	Bible Study	Sunday School



What Might Time with the Mission Co-worker Look Like?

If you have a weekday:

- Prayer group
- Men's breakfast
- Women's retreat
- Retiree lunch
- Shut-in calls
- Coffee with local pastors
- Storytelling at preschool
- Language class at a local school
- Youth bowling on Saturday
- An elder's retreat

If you have a weeknight:

- Informal supper with outreach committee
- Church Board
- A choir party after practice
- Youth group
- To meet with individuals interested in mission
- Prayer service

If you have a weekend night:

- All Church supper
- Youth group party
- Church school gathering
- Movie night on the country of the co-worker

If you have a Saturday:

- Design an activity: community service
- Visit a homeless shelter
- Bible study
- Learn new music from different cultures
- Visit a migrant camp
- Visit a center for the abused
- Cooking class
- Mission fun time for young people

If you have a Sunday a.m. worship?

- Lead church school
- Preach
- Speak at all-church luncheon
- Meet with youth
- Involve the mission co-workers in one or more worship services
- Children's sermon
- Lead Communion, stewardship, offertory
- Visit shut-ins with elders/pastor
- Morning prayer breakfast
- When possible, work the mission co-worker presentation into the worship service

If you have a Sunday afternoon/evening? Build relationships:

- Meet with youth groups
- Visit the elderly
- Gathering of Disciples/UCC
- Informal gathering at a church member's home



Additional suggestions:

- Schedule him/ her to attend Week of Prayer for Christian Unity events in your area
- Church picnic or a barbeque
- Is there a community project that he/she might participate in?
- Accompany pastors or lay people when making hospital visits
- If your church is the mission co-worker's home church, schedule a time for your elders to visit them.
- Link mission co-worker kids with same-aged kids in your congregation
- Include mission co-worker in social events
- Ecumenical gatherings or clergy events

***These are all suggestions to get started.
Be creative!
Let us know exciting new ideas you have.***

Practical matters when planning for your mission co-worker's visit:

- You will hear from the Mission Personnel Office of Global Ministries concerning your mission co-worker's home service about six months before the missionary's return to the US
- Talk with the Mission Personnel Office's coordinator about available dates for your mission co-worker to visit
- Talk with your missions committee or pastor about visit details
- Talk again with your Mission Personnel Office coordinator to confirm the dates of the visit
- Continue to develop the speaking schedule
- Talk with your mission co-worker at least two weeks in advance of the visit. **Discuss and confirm all events.**
- Look after logistical things such as extension cords, LCD projectors, tables, microphone, etc.

- On the day of the visit, meet your mission co-workers and shepherd them about. Make lunch arrangements.



Getting Started: (Questions to answer)

Name of primary contact person: _____

Phone: _____ Email: _____

Others who could help:

Name/phone	Possible Events
Outreach _____	_____
Deacons _____	_____
Youth _____	_____
Women _____	_____
Men _____	_____

What do we want to accomplish through a missionary visit?

We want to hear the good news related to (check the ones of interest):

General Mission awareness: _____ International Understanding: _____ Advocacy: _____

Evangelism: _____ Spiritual Development: _____ Cultural Education: _____

Christian Education: _____ Life in the Faith Community: _____ New forms of Worship: _____

Health Care: _____ Theological Education: _____ Women's Issues: _____

Human Trafficking: _____ Migration: _____ Creation Care: _____ Children: _____

Increase BMF/OCWM Giving:_____ Partner's work:_____ Special Projects:_____



To get the most from this visit, we want the missionary to be with these groups:

Group	When do they meet? Day-Date-Time	What is the Missionary to do? How Long should he/she speak?
Sunday School		
Fellowship		
Worship		
After Worship (Lunch/ fellowship)		
Women		
Men		
Youth		
Outreach		
Local Ministers		
Prayer Group		
Retirees		
Other		



ORGANIZING THE VISIT – The Details

If your church is first on the scheduled visit (conference/regional coordinator will tell you if you are), who is willing to meet the mission co-worker at the airport?

Name: _____ **Phone:** _____

Who can provide local transportation around the community?

Name: _____ **Phone:** _____

If the Conference/Region is arranging the schedule, you may need to pick up or drop off the mission co-worker in another community. Who can do this?

Name: _____ **Phone:** _____

Who will house the mission co-worker?

Name: _____ **Phone:** _____

Will meals be provided by the host? Yes _____ No _____

If no, who might be able to provide meals? _____

Who else should be invited to hear the mission co-worker and who will contact them?

Area Disciples/UCC Congregations

Name: _____ **Phone:** _____

UCC/Disciples pastors

Name: _____ **Phone:** _____

Other ecumenical partners (Presbyterians, Mennonites, Methodists, Episcopal, Catholic, etc.)

Name: _____ **Phone:** _____

Retired pastors/mission co-workers

Name: _____ Phone: _____

Community groups doing the same type of work as the mission co-worker (feeding the hungry, working with the poor)

Name: _____ Phone: _____

Who will send an email blast or a news release to the local paper?

Name: _____ Phone: _____

Are there local radio or TV programs that might be interested in the story that this missionary can tell?

Radio: _____ Date to Contact: _____

Get the Word Out: How Can you Advertise this Great Event?

- Notice in the church newsletter
- Announcement from the pulpit
- Bulletin insert day of event
- Bulletin inserts in advance of the event with stories from the missionary
- Poster
- Announce in: Each church school class, youth, women's/men's groups
- Send emails or make telephone calls to key leaders in the congregation.
- Send an email to your church network
- Advertise on your church's web site
- Advertise on your church yard sign
- Place fliers on public bulletin boards: at markets, grocery stores, libraries
- Facebook, twitter, church web page

Who pays for what?

Global Ministries pays round trip transportation to your Conference/Region. The flight schedule is sent 2-4 weeks prior to the visit. Global Ministries reimburses the co-worker if he or she drives.

Your church is asked to provide for the mission co-worker the local transportation from the airport, housing and all meals for the mission co-worker.



UPON COMPLETION OF THE MISSION CO-WORKER'S VISIT:

Please complete the following Evaluation Form:

Evaluation of Mission Co-worker

Thank you for taking the time to fill out this evaluation form. Your feedback is important!

Name of mission co-worker: _____ Date of Visit _____

Church: _____

Church Address: _____

Church phone number: _____ Email address: _____

Conference/Region: _____

1. What activities/events did the mission co-worker participate in during his/her visit?

2. How did the mission co-worker encourage your church in understanding of God's mission?

3. Does your congregation have a better understanding of the work of Global Ministries and how giving to Our Church's Wider Mission/One Great Hour of Sharing, or Disciples Mission Fund/Week of Compassion can have an impact in the world? Yes ☐ No ☐ Please explain:

4. Were there any difficulties in planning for the visit, communicating with the Conference/Region and the missionary beforehand, providing local transportation, meals and lodging during the visit, and the actual speaking engagement? Yes ☐ No ☐ If yes, please explain:

5. Would your church be interested in developing a relationship with this mission co-worker?
(or another one of your choice) during their term of service through our Mission Relationship Program? Yes ☐
No ☐ Need more information ☐

6. Do you and the members of your congregation receive the **Global Ministries Weekly Email Updates**?

Yes ☐ No ☐ It's the best way for congregations to regularly hear about God's mission in the world.

(Please attach a list of names and email addresses or write them below and we will make it happen!)

7. Do the members of your congregation need any information about taking the next practical steps of involvement in God's mission? Yes ☐ No ☐

If yes, please put a check beside the following opportunities for involvement that are of interest:

- ☐ Participate in the **new Global Ministries Country Initiative**.
- ☐ Develop a **Relationship with a Mission Co-worker**.
- ☐ Sponsor a child through the **Global Ministries Child Sponsorship Program**.
- ☐ Make a financial contribution to a **Special Project** overseas.
- ☐ Organize a mission trip through the **People-to-People Pilgrimage Program**.
- ☐ Participate in global **Advocacy** efforts. Issue or country of concern _____
- ☐ Receive the new **Global Ministries REACH Youth Curriculum**.
- ☐ Receive the new **Global Ministries READY Adult Curriculum**.
- ☐ Receive the **Global Ministries "Become a Global Mission Church."**
- ☐ Learn about different opportunities for **Mission Service** overseas.
- ☐ Help in the resettlement of **Refugees**.
- ☐ Other _____

In an effort to encourage our mission co-workers to continue to grow in their communication and relational skills, we ask you to share your candid feedback to the following questions.

8. On a scale from 1 to 5, how effective was the co-worker's **communication skills** during his/her presentation? *Please circle and then explain/give an example:* (ineffective) 1 2 3 4 5 (effective)

9. On a scale from 1 to 5, how effective was the **message or story** of service and story of ministry? *Please circle and then explain/ give an example:* (ineffective) 1 2 3 4 5 (effective)

10. On a scale from 1 to 5, how effective was the **theological sharing** of the mission co-worker's ministry? *Please circle and then explain/ give an example:* (ineffective) 1 2 3 4 5 (effective)

PLEASE RETURN TO:
Mission Relationships
c/o Global Ministries
PO Box 1986
Indianapolis, IN 46206-
1986

MAY WE SHARE A COPY OF THIS EVALUATION WITH THE MISSION CO-WORKER? Yes ☐ No ☐

Submitted by: _____ Date: _____

Address: _____

Phone number: _____ Email address: _____

Role in church: _____

Thank you!

The core values of Global Ministries – community and presence are reflected in your generous hospitality. Sharing time with a mission co-worker opens a window to God’s work in the world for your congregation and community.

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